

## What you need

- Obviously a computer with a good internet connection
- Headsets and microphone
- Webcam: if you do not have a presentation it is not strictly necessary, you can still attend all the sessions, but other attendees will not be able to see you
- Zoom (either the desktop client or the web browser based version – if you use the desktop version, make sure it is up to date). If needed, visit [Zoom's download center](#)
- If you are on your institution network, **make sure that the use of Zoom is allowed**
- A basic knowledge of the Zoom environment (sharing a screen, using the chat, raise your hand, turn on and off microphone and video)
- **Good mood, enthusiasm and a positive attitude**
- **A bit of patience:** we are a small team at our first experience with an online conference! We have done and are going to do our very best until the last minute to make everything work, but if troubles and glitches will occur here and there, we thank you for your understanding

## Basic netiquette

- Upon entering a video call room, ensure that your video camera is off and your microphone is muted (to save bandwidth and avoid disturbance). The room host(s) will give you the word if needed
- Pay attention if the room host sends you a request to activate your camera and/or unmute your microphone
- In the Zoom calls, if during a presentation you have an urgent question or comment that cannot wait, click on the “Raise your hand” button: if the room host(s) or speaker(s) will agree to take the question, they will give you the word
- Otherwise write your questions or comment directly in the chat for the chair to organize the discussion after the presentation. Bundling various questions or comments together can be more efficient
- Keep your questions and comments as short and concise as possible